

POSITION: Friends Peace Team Project (FTPT)  
Representative

APPOINTED BY: Steering Committee  
NOMINATED BY: Nominating Committee  
TERM LENGTH: 1 year  
TERM ENDS: October 1

WORKS PRIMARILY WITH: Steering Committee

DEFINITION: Serve as a two way channel of communication between NPYM and FFTP.

TASKS & TIMELINE:

Stay informed about FFTP activities.

Attend their annual conference if possible.

Be available as way opens to inform MM's and WG's about FFTP activities.

Make an annual report to Steering Committee about your activities and what FFTP is doing.

EVALUATION: Prepare a report/evaluation for the ongoing FFTP file. This report should include information useful to the next representative (what worked, what didn't) and any changes you think should be made in the job or the job description.

If you received a file with material from the previous editor, sort through it, update the information, and add your report/evaluation (and any materials you think are needed).

Give the file to your successor.

EXPENSES AND TRAVEL: Reimbursement is provided for "office expense" (LD phone calls, postage and photocopy) and mileage expense for these responsibilities. Submit reimbursement request with receipts to NPYM Treasurer.