

## MEMORANDUM

TO: Coordinating Committee:  
FROM: Site Committee Clerk (John Etter)  
DATE: October 22, 2016  
SUBJECT: Annual session site in 2019 and 2020

I have been pursuing three Oregon sites in the north Willamette Valley with the following results:

Pacific University at Forest Grove: They have us pencilled in for the fourth week of July, avoiding the antique car show that disrupted the concluding days of our 2013 session. The assistant GA clerk for that session recently visited the remodeled University Center that we did not have use of in 2014 and found it to be excellent for our needs.

Linfield College: Their policy is not to schedule until within one year of the event since they give priority to returning groups. From current annual use patterns, they advise that the fourth weekend of July is out, the third weekend of July has some potential, and the second weekend (July 10-14) offers a good chance.

Reed College: They recently adopted a policy of not opening their campus up to groups with youths; no chance of returning to Reed.

After receiving input from most members of the committee via email, as well as a past member of the Site Committee, I recommend that we confirm the 2019 and 2020 dates with Pacific University in Forest Grove, subject to a finding during an on-site visit later this fall that the facilities we are offered remain satisfactory, and that no remodels or construction that would significantly impact our Annual Session are scheduled. We await the response of Coordinating Committee before proceeding.